

Lymm High Sixth Form Admissions Statement

This statement has been approved by the governing body of Lymm High School who are responsible for admission arrangements and decisions. These arrangements are relevant for admissions planned for September 2026.

Academic Entry Criteria

The entry requirements for each course are set out in the prospectus each academic year. These criteria are the same for both external and internal candidates. Students will be awarded a place at Lymm High Sixth Form subject to the following conditions:

- That an appropriate programme of study (combination of courses) is available for the student
- That the student has achieved the entry requirements for the programme of study
- That the sixth form as a whole, or relevant courses, are not oversubscribed

In rare cases there may be a situation where an applicant does not meet all of the academic entry criteria but there are exceptional circumstances and clear evidence that the student will be able to access the courses to the same extent that other students would. In these cases, the school reserves the right to use its discretion, based on the school's knowledge of that applicant, on whether to still offer a place.

Oversubscription Criteria

If more applications are received than places available (for individual courses, or for the sixth form as a whole) it may not be possible to offer a place to all applicants, and the admissions rules will be used to allocate available places in a fair and objective process. Oversubscription criteria will be applied to all applicants in the order set out below.

Taking into account choices for A Level study, applications may be refused if the school considers the size of teaching sets to be detrimental to the education of the group and where it is not financially or educationally desirable for the governors to alter the balance of the school's staffing or to appoint additional staff. The 'maximum reasonable number' of students that can enrol into a single class at A Level is 24. In some subjects, the maximum reasonable number will be lower than this, due to the availability of specialist equipment or spaces.

Highest priority will be given to children in care and children formerly in care (i.e. those who have ceased to be in care because they have been adopted, or became subject to a residence order, or a special guardianship order).

Thereafter, the criteria for selection will be applied in the following order:

1. Those who have met the academic entry criteria detailed in the prospectus (for the sixth form as a whole and for individual courses).
2. To candidates who submitted application forms by the application deadline
3. To candidates already enrolled at Lymm High School
4. The time and date of the submission of the initial application form (first come, first served)

If all applicants have met the criteria for the sixth form and an academic course, and that course is oversubscribed (but not the sixth form as a whole), precedence will be given to students on that course in the following order:

1. To candidates who submitted application forms by the priority deadline
2. To candidates who indicated their preference to study an oversubscribed subject during the initial application process (i.e. those who have not changed into a subject after this point)
3. To candidates already enrolled in KS4 at Lymm High School
4. The time and date of the submission of the initial application form (first come, first served)

If applicants are unsuccessful in gaining a place in a particular course due to oversubscription, every effort will be made to offer applicants who meet the entry criteria places on alternative courses.

Right to Appeal

If students are not offered a place, parents or students are entitled to ask for the reason in writing from the Head of Sixth Form and will be provided at that time with details of their right of appeal. The first appeal will be reviewed by the Headteacher who will review the initial appeal and respond with their decision within 5 school days.

If parents or students wish to appeal the Headteacher's decision, appeals must be made in writing, setting out the grounds for appeal, within 14 days of the notification in writing of the reasons for refusal, and should be sent to the clerk to the Admissions Committee (Mrs H Headon, clerk to the governors: hheadon@lymmhigh.org.uk). The Admissions Committee will review the appeal and respond with their decision within 10 school days.

If parents or students wish to further appeal this decision, they must set out their grounds for appeal in writing within 14 days of hearing the outcome of their appeal to the Admissions Committee. Further appeals are heard by an independent panel convened by the local authority. A decision by an appeal panel whether or not to offer a place at Lymm High Sixth Form is binding on the school. If a parent or student's appeal to gain admission for their child at Lymm High Sixth Form is unsuccessful, they may not appeal again within one academic year.

Waiting Lists

If we are unable to offer applicants a place based on the details described in this policy, the school will hold a waiting list until 30th September in the year of school admission. Each application is ranked on the waiting list as determined by the oversubscription criteria (see above) and should circumstances change in relation to the projected number and size of teaching groups which may allow the application to proceed, applicants may be contacted.